

**Technical Advisory Committee
to the
[State Records Board](#)**

May 15, 2009
9:00 a.m.
Executive Building – Lower Level Conference Room
521 S 14th Street
Lincoln, Nebraska

PROPOSED MINUTES

MEMBERS PRESENT:

Brenda Decker, CIO, State of Nebraska
Walter Weir, CIO, University of Nebraska

MEMBERS ABSENT

Richard Brown, Legislative Council

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Ms. Decker called the meeting to order at 9:02 a.m. Roll call was taken. A quorum was present. The meeting notice was posted to the [Nebraska Public Meeting Calendar](#) on April 7, 2009. The meeting agenda posted to the NITC Website on April 10, 2009. A copy of the Nebraska Open Meetings Act was available in the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES – [October 20, 2008](#)

Mr. Weir moved to approve the minutes as presented. Ms. Decker seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

GRANT REVIEWS

Douglas County Corrections - [Jail Management Web Access Program](#)

Bob Nord and Roland Hamann were present to take questions on the grant application. A handout was provided. Members discussed the grant application. Topics discussed included: NCJIS coordination; accessibility; estimates of traffic to the site; internally development using JAVA; and the relationship to the jail management system.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application entitled “Jail Management Web Access Program,” finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Weir seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Gage County Board of Supervisors - [Online Citizen Resource Center](#)

Dave Battiato was present to take questions on the grant application. Members discussed the grant application. Topics discussed included: a comprehensive program; the money would be used for web developers with internal staff meeting to determine content; the existing site; hosting of the new site; redundancy; more discussion of content development and web development.

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application entitled "Online Citizen Resource Center," finds that:

- The project is technically feasible.
- It is too early in the project to know if the technology is appropriate for the project.
- It is too early in the project to know if the technical elements can be accomplished within the proposed time frame and budget.

Ms. Decker seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Hamilton Co Surveyor/GIS - [Hamilton County Mapping Update](#)

Duane Katt and Kelly Stevens were present to take questions on the grant application. Members discussed the grant application. Topics discussed included: the GIS system has been in place since 2002 and need to update information from villages, 911, etc; hardware and software with existing system; money is for more accurate mapping; County Assessor has mapping for rural areas and will interface; E911 process to be imported into the system; and GIS standards on the NITC website.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application entitled "Hamilton County Mapping Update," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Weir seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

[Post meeting, additional comment from the members:

- Section III.3 asks the applicant to describe how the project will comply with the "State's Technology Access Clause." The response was "[w]e will have the project accessible via the internet." Having the project accessible via the Internet does not necessarily make it accessible.]

Accountability and Disclosure Commission - [Online Campaign Statement Filings](#)

Frank Daley and a staff member from Nebraska.gov were present to take questions on the grant application. Members discussed the grant application. Topics discussed included: hosting will be done by Nebraska.gov; the number of filings depends on the year, but in the hundreds; all of the information is public; and accessibility.

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application entitled "Online Campaign Statement Filings," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Ms. Decker seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Supreme Court - [MCLE \(Mandatory Continuing Legal Education\)](#)

Suresh Namala and Bill Miller were present to take questions on the grant application. Members discussed the grant application. Topics discussed included: this is an application to track vendors and credits earned by attorneys; the Bar Association has been approached for funding; State of Iowa system can be modified for Nebraska; JAVA with Oracle backend; one new server needed regardless of which option chosen; server will be housed with OCIO; and accessibility.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application entitled "MCLE (Mandatory Continuing Legal Education)," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Weir seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Treasurer - [NebraskaSpending.com](#)

Trent Fellers was present to take questions on the grant application. Members discussed the grant application. Topics discussed included: this is a phase 3 update with the addition of 10 year historical data for agencies, adding the University, OPS, Douglas Co., and contract and expenditure search; hosted at First National Data Center in Omaha; browser compatibility; how data is received to populate the site; and the impact of LB 16.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application entitled "NebraskaSpending.com," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Weir seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Cass County Register of Deeds - [Scan Deeds & Surveyors Records](#)

Members discussed the grant application.

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application entitled "Scan Deeds & Surveyors Records," finds that:

- The project is technically feasible with respect to scanning documents.
- The proposed technology is appropriate for scanning purposes only. If the intent is to place these on the Internet, the data would not be in a format suitable for use with GIS technologies or similar collaborative technologies and additional information would be required.
- The technical elements can be accomplished within the proposed time frame and budget with respect to scanning documents.

Ms. Decker seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Hayes County Assessor - [Geographic Information Implementation](#)

Members discussed the grant application.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application entitled "Geographic Information Implementation," finds that:

- The project is technically feasible.
- There is insufficient information to determine if proposed technology is appropriate for the project.
- There is insufficient information to determine if the technical elements can be accomplished within the proposed time frame and budget.
- The grant application, in Section III.3, states "there are no NITC technical standards and guidelines for GIS." Actually there are two NITC standards that would apply to this type of work, if it involves the actual development of the GIS-formatted land record information. The first is the NITC "Land Record Information and Mapping Standard" (http://nitc.ne.gov/standards/data/LRMS_20060127.pdf), which is specifically focused on the development of GIS-formatted land record information. The second is the NITC "Geospatial Metadata Standard" (http://nitc.ne.gov/standards/data/metadata_standard_20050923.pdf), which outlines how the GIS data should be documented so that the value of the public investments in the data, by the developing agency, can be preserved over time and so that other potential users of the data can determine the most appropriate use of that data.

Mr. Weir seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Saunders County Register of Deeds - [Numerical Index Book Scanning Project](#)

Members discussed the grant application.

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application entitled "Numerical Index Book Scanning Project," finds that:

- The project is technically feasible with respect to scanning documents.
- The proposed technology is appropriate for scanning purposes only. If the intent is to place these on the Internet, the data would not be in a format suitable for use with GIS technologies or similar collaborative technologies and additional information would be required.
- The technical elements can be accomplished within the proposed time frame and budget with respect to scanning documents.

Ms. Decker seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

Thomas County Clerk - [Land Record Information System Enhancement and Web Access](#)

Members discussed the grant application.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application entitled "Land Record Information System Enhancement and Web Access," finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Weir seconded the motion. Roll call vote: Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

The meeting was adjourned at 10:41 a.m.

The meeting minutes were taken by Rick Becker of the Office of the CIO.